

Gallery at Jay Mar
Key of Sea, Inc. Jay Mar Art and Party Supply
2375 SE Federal Highway
Stuart, FL 34994
772.283.5507

n.capozzi@jaymarartandparty.com

www.jaymarartandparty.com

Mission Statement

The Gallery at Jay Mar is a space/service provided by Jay Mar for local artists and art groups to display their work, hold exhibits, have discussions and host receptions. The Gallery's goal is to expand the arts in Martin and Saint Lucie Counties and allow the general public to view and/or purchase art produced by local artists. Jay Mar provides the space free of charge for a maximum of 30 days and no fewer than 7 days.

Policy

Rules and Regulations

Reservations:

*All registrations are made by contacting Neil Capozzi at Jay Mar 772.283.5507 or n.capozzi@jaymarartandparty.com. **Registration needs to be made in advance in writing, e-mail or in-store.** Jay Mar reserves the right to approve or disapprove individual art pieces prior to or during any exhibit. Jay Mar also reserves the right to adjust the schedule with or without prior notice.*

Fee:

There is no fee to hang work. In the event that art is sold during the exhibit a 20% commission + any Visa, Master Card, Amex or Discover fees will be deducted from the price. **Please take this into account when pricing your work.** (Fees – Visa, Master Card, Discover 2.75%, American Express – 3.25%, Cash, Debit or Check no fee)

Promotion:

Jay Mar will promote our gallery events via our monthly newsletter and web-site. Jay Mar can provide a limited supply of Gallery at Jay Mar post cards for promotional purposes. Deadline for our newsletter is the 25th of the month prior to publishing.

Drop Off:

Art work may be dropped off at the Gallery on February 1st 2012 or by prior arrangement.

Presentation:

All work must be suitably framed and easily ready to hang. Please, avoid saw-tooth and "D" ring holders. Finished edge gallery wrapped work is acceptable. All work must be identified with the owner's name and contact information attached the back of the work. From time to time Jay Mar will photograph art and use these photos for promotion. If individual work is used the artist will be identified.

_____ *(initial after reading)*

Reception:

There is no reception scheduled for this show.

Take Down:

All art must be picked up beginning February 25th and no later than February 29th. Any work left will become the **property of the Gallery at Jay Mar** after 30 days unless previous arrangements have been made. Individual artists may be required to provide identification to remove work. No work maybe removed prior to the ending date of any show without prior approval.

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Responsibility:

Although the Gallery at Jay Mar, Key of Sea, Inc, Jay Mar Art and Party Supply welcome exhibited pieces and the use of the gallery we will to the best of our ability protect them from harm. Jay Mar will not, in any way is held responsible for damage to exhibited work. (For any reason: theft, fire, accident, or natural disaster) Artists are entirely and totally responsible for their art work and frames and will hold the Gallery at Jay Mar, Key of Sea, Inc and Jay Mar Art and Party Supplies harmless for any loss or damage.

_____ (initial here after reading)

Gallery or Jay Mar Sponsored Events:

The Gallery is the sponsoring party of this event all costs will be borne by Jay Mar.
All work displayed must be an original.

Name: _____

Signature: _____

Drop Off: **February 1st** Pickup: **February 25th-29th**

Date: _____

Gallery Representative:

Name: _____

Signature: _____